



## Rules and Regulations For Broken Arrow Middle School Orchestra

### I. GENERAL CONDUCT

- A. Attendance is required at all extra rehearsals in public performances. The only excuses are listed in area IV.
  - 1. The director must be notified in advance if the student will be absent or tardy at an extra rehearsal or performance. The notification may be made by phone or in writing by parent or guardian.
- B. Students are to ride school transportation to and from school activities outside Broken Arrow
- C. School owned instruments are checked out in good shape. Students must check them back in the same condition. If the instrument is damaged, the student will be responsible for paying the cost of the damage. Rental for school owned instruments is \$35 per semester/summer.
- D. Reasons for dismissal from orchestra, dismissal from the elective class with no credit, and/or suspension from the performances are set by the School Board of Broken Arrow and Broken Arrow Middle Schools as described in the student/faculty handbook. Any penalties in addition to the school penalties are at the discretion of the orchestra director and could be imposed for the following violations:
  - 1. Using profanity at directors or fellow students.
  - 2. Intentionally damaging or destroying any orchestra property such as music stands, school owned or personal instruments, uniforms, or facilities.
  - 3. Violating any school rule listed in the student handbook.
  - 4. Fund-raising activities are offered to help students raise the needed funds for trips. The student must keep this account current to be able to travel/participate in the scheduled activity. A payment schedule will be set and the students are required to turn in the set amount at that time, whether it is from fundraising or personal accounts.

### II. UNIFORMS:

The uniform for orchestra will be:

**Guys:** Black or dark dress slacks, dark socks, dark shoes (No canvas or tennis shoes), white dress shirt and tie (sixth grade tie is optional).

**Girls:**

Black or dark skirt or slacks, hose, dress shoes, white blouse. Skirt should be below the knee. Girls playing cello or a bass are encouraged to wear black dress slacks or long, full skirts.

### III. ORCHESTRA ROOM:

- A. Proper respect for orchestra property will be adhered to at all times.
- B. No candy or gum chewing in the orchestra room.
- C. No drinks or food will be allowed in the orchestra room, unless the director establishes a designated area.
- D. No trash of any kind is to be left in the orchestra room. Please work together with your section to keep the area clean.
- E. No instruments are to be left on the floor after rehearsals.
- F. Cello and bass players will put the covers back on their instruments after each rehearsal, and put in their endpins. If there is a rack, your instrument needs to be on the rack each day.
- G. Students are responsible to keep track of their own music once it is given out.

### IV. ABSENCES FROM REQUIRED REHEARSALS OR PERFORMANCES

ALL SCHEDULED REHEARSALS AND PERFORMANCES ARE MANDATORY

The following guidelines will be used for authorized absences:

- A. Illnesses (Director should be notified prior to the required rehearsal or performance).
- B. Family Emergency (Directors should be notified prior to required rehearsal or performance).
- C. Any conflicts of school activities which have been previously resolved with directors and principal.
- D. Any other reason for an absence will be considered unauthorized.
- E. Students will have the grade lowered one letter grade for each unauthorized absence from any performance or any specifically designated rehearsal as in the school board policy 4370. "Student Responsibility to Performing Arts and Activity Groups".

#### **V. GRADING POLICY:**

Participation 45%

1. Get to class in your chair promptly and stay there.
2. Play every line, participate in each exercise, or turn in completed written work.
3. Have your instrument and materials every day.

Tests (played and/or written) 45%

Semester test (played and/or written) 10%

\* Concert Attendance

Missing concerts may result in the loss of a letter grade (see student handbook).

#### **VI. TARDIES:**

Students will be in their seats with her music, a pencil for marking music and their instrument ready to be tuned five minutes after the bell.

#### **VII. COMPETITIVE PERFORMANCES:**

All students must be eligible to compete according to guidelines set by Broken Arrow Public Schools and the Oklahoma Secondary Schools Activities Association.

#### **VIII. CODE OF CONDUCT**

As a member of the Broken Arrow Instrumental Music Department you will be highly visible not only as a musical organization, but as a representative of our school, community and state. That responsibility and opportunity carries with it an obligation to protect and maintain the absolute highest moral and musical integrity. Many of those who come into contact with us as we perform and travel will form their opinions of Broken Arrow based upon the impressions we create, both in close proximity and from a distance. Therefore, the appearance, conduct, and demeanor of the Broken Arrow School District and individual campus program rules and regulations apply at all times.

As in any situation, good judgment must always prevail. All rules and expectations are set forth to help you enjoy your trip to the fullest, and to avoid the embarrassment and inconvenience which momentary lapse in judgment may bring about. It is the goal of the Broken Arrow Instrumental Music Program that upon our return home to Broken Arrow; you will have acquired an even greater sense of pride as a Broken Arrow student and as a Broken Arrow Schools musical ambassador.

#### **IX. EXPECTATIONS**

Be Prepared. Be on time. Have all of your materials. No phones during class, keep them in your case, Leave the room clean.

**We have received and read the Rules and Regulations for the Broken Arrow Middle School Orchestra handout.**

\_\_\_\_\_  
Student name (print)

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent name (print)

\_\_\_\_\_  
Parent signature

\_\_\_\_\_  
Date

**We have received and read the Orchestra Syllabus**

\_\_\_\_\_  
Student

\_\_\_\_\_  
Parent

**BROKEN ARROW PUBLIC SCHOOLS  
Talent Release**

I, \_\_\_\_\_, hereby give my permission to Broken Arrow Public Schools to video tape, photograph, make a voice recording, or motion picture of me, or of my minor child, \_\_\_\_\_, to be used in connection with an educational television program or subsequent visual or audio presentation.

I understand and agree that this will become the exclusive property of the Broken Arrow Public Schools, and that I am to receive no compensation or remuneration for my participation, or that of my child.

Signed \_\_\_\_\_  
(Subject, Parent, Guardian)

Date \_\_\_\_\_